



CUSTOMER COMPLAINT FORM

Dear valued visitor,

Please, if you are not satisfied from the receiving goods or services of the Poseidon Hotel, do not hesitate to express your view. Use magas1@otenet.gr to email this form directly to the top management of the hotel.

Name of Customer:

Date of Complaint:

Nature of Complaint:

Hospitality or behavior of Staff

Promptness

Cleanliness of Facilities

Quality of Food

Housekeeping Facilities

Other

Please give details of Complaint (brief description):

To be filled in by the hotel person / department responsible for corrective action:

Immediate Action Taken:

Name & Signature – Incharge of Dept.

Date: